

Appendix 2
Employment Policies and Procedures - Risk Register

Title	Risk description	Opp/ threat	Cause	Consequence	Date Raised	Owner	Gross		Current		Residual		Comments	Controls				
							I	P	I	P	I	P		Control description	Due date	Status	Progress %	Action Owner
Employment Policies and Procedures	Failure to provide a suite of policies that comply with employment legislation and that are fit for purposes of improving performance and managing risk	T	Managers not equipped with revised policies and procedures	Effective employment policies not implemented consistently and fairly applied	14.10.15	Simon Howick	3	3	3	2	2	2	Reviewing and maintaining current employment policies is a continual process	Reviewing and maintaining current employment policies is a continual process	ongoing	open	80	Simon Howick
Employment Policies and Procedures	Loss of opportunity to have a suite of policies that implement good practice	O	Manages not equipped with revised policies and procedures	Effective employment policies not implemented consistently and fairly applied	14.10.15	Simon Howick	3	3	3	2	2	2	Reviewing and maintaining current employment policies is a continual process	Reviewing and maintaining current employment policies is a continual process	ngoing	open	80	Simon Howick
Employment Policies and Procedures	Policy may not achieve retention	T	Employees may leave soon after flexible retirement is approved	Resource may not be retained which might be the purpose of allowing a flexible retirement	28.10.15	Simon Howick	3	3	3	2	2	2	Review each case on its merits and determine risk of employee leaving in the event of flex retirement approval	Review each case on its merits and determine risk of employee leaving in the event of flex retirement approval	ngoing	open	80	Simon Howick

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